

## BASS *Custom* LANDSCAPES

### *Landscape Maintenance Technician* (*Reports to Landscape Maintenance Supervisor*)

#### ***Job Description***

Moves soil, equipment, and materials, digs holes, and performs related duties to assist *LANDSCAPE MAINTENANCE SUPERVISOR* in landscaping grounds: Digs holes for plants and trees, using pick and shovel. Mixes fertilizer or lime with dirt in bottom of holes to enrich soil, places plants or trees in holes, and adds dirt to fill holes. Hauls or spreads topsoil, using wheelbarrow and rake. Maintains customer properties in the very best condition possible, to include removing leaves from shrub bed areas and from within the plant canopy or interior (may require raking, blowing, and/or hand-pulling leaves from plants). Waters lawns, trees, and plants, using portable sprinkler system, hose, or watering can. Spreads straw over seeded soil to prevent movement of seed and soil. Builds forms for concrete borders, using lumber, hammer, and nails. Mixes and pours cement for garden borders. Places decorative stones and plants flowers in garden areas. Mows and trims lawns, trims bushes, and prunes trees using appropriate equipment (such as power or riding mower, weed eater, pruners, etc.) Practices crew safety and proper use of equipment. Responsible for proper use and care of issued hand tools and mechanical equipment. Assists in maintaining the professional appearance of company facilities and grounds.

#### ***Performance Standard***

All maintenance will be performed in a timely and professional manner so as to meet the requirements of the job as outlined by the work order. Situations may be brought to the attention of *MAINTENANCE SUPERVISOR* for resolution. Maintenance Technicians will comply with company policies and procedures to include employee handbook, safe operation of tools and equipment, and all other landscaping installation requirements. Valid complaints by either management, customers, or co-workers will be the exception--cooperation, production, and customer satisfaction are expected (process outlined in employee handbook). *MAINTENANCE TECHNICIANS* should set the example for their co-workers and will be both held accountable and rewarded for their behavior and performance.

#### ***Bonus Potential***

Based on the production of the Maintenance Crew, customer retention, production goals Q.C. reports, paper work, equipment repair cost and overall company success; the Maintenance Technician can receive scheduled or unscheduled bonuses.